



**FY20 Business Services Committee (BSC)**  
**Wednesday, August 19, 2020 at 2:00PM**

Meeting ID: **921 2119 6749** | Password: **605357**

**AGENDA**

MEMBERS PRESENT	MEMBERS EXCUSED	GUESTS
Dave Fleischer	Brian Bozeman	Ellen Bates, Brighton Center
Vicki Berling	Brent Cooper	Correy Eimer, Brighton Center
Gina Douthat	Kimberly Rossetti	Leisa Mulcahy, NKY Chamber / GROW NKY
Fernando Figueroa	Rhonda Whitaker – Hurtt	
Janet Harrah		<b>STAFF</b>
Lisa Morris		Tara Johnson-Noem
Sybil Murphy		David Klokner
Connie Schnell		Liberty Kordish
Carissa Schutzman		Melissa Patchell
Robert Stafford		Tonia Slone
Michelle Tyson		Katie Jo Kirkpatrick

- 1. Call to Order** – Dave Fleischer called the meeting to order at 2:03pm.
- 2. Roll Call of Members-** *Tara Johnson-Noem* took the roll, with a quorum being present.
- 3. Self-identification of members-** Dave Fleischer, Committee Chair asked at this time, if any member of the board has a potential conflict of interest regarding any issue on today’s agenda should self-identify.

No one expressed a conflict.

- 4. Approval of the Minutes** Connie Schnell made a motion to approve the minutes from previous meeting. Janet Harrah seconded the motion and all voted in favor. The minutes were approved.

**5. PARTNERSHIP**

GROW NKY updates – Leisa Mulcahy presented on the work of GROW NKY.

**6. PROGRAMMING**

- Employer support/business services (during and beyond COVID-19) – *Tara Johnson-Noem*  
 One of the key priorities we (Leisa Mulcahy / GROW NKY, Kimberly Rossetti / Tri-ED, KCC and WIB staff) are talking about right now is how to best connect employers that are hiring with dislocated workers. Since COVID-19 began, the job search requirement for Unemployment Insurance has been waived. Therefore, dislocated workers have no connection to the Career Centers or Focus | Career. All WIB directors have requested that dislocated workers begin to receive information about Focus and KCC even if the job search waiver remains in place.

The WIB and KCC staff have discontinued the Job Search Marketplace that we put into effect at the beginning of the pandemic in order to encourage as much use of Focus as possible.

The National Dislocated Worker Grant progress continues. All eight partners' jobs are posted and candidate eligibility reviews are ongoing.

b. KCC restoration of in-person services (update) – *Tara Johnson-Noem*

Tara reported that Correy will be talking about this more in his report, but in-person appointments are now available in Williamstown and CVG locations. We continue to work closely with our partners at the state as they work on a reorganization towards restoration of in-person services throughout the KCC network.

c. Operator and Employer services highlights- *Correy Eimer, Ellen Bates*

Ellen provided an update on direct services to job seekers and employers. Ellen reported that KCC staff have recently attended the Racial Equity Institute's Groundwater and Phase II trainings. KCC staff are also working to assist individuals with a criminal justice path through the legal process toward expungement. Drive through and virtual job fairs are on the rise, with KCC direct service support to local employers.

Correy provided an update on the Virtual Veterans Job Fair – 107 attendees and 20 employers. He also outlined the plan to pursue 6 additional KCC certifications by the end of the calendar year:

KCC – Williamstown as affiliate

*Access Points:*

CVG Career Center

KCC – Carrollton

Kenton County Public Library – Erlanger

Owen County Public Library

Pendleton County Public Library as access points.

d. Employer Resource Guide-<https://nkcareercenter.org/erg/>

Correy Eimer presented about the work going on with the Employer Resource Guide via GROW NKY Pillar 3 and in the Workforce Partner Roundtable. Feedback was requested from the Business Services Committee and the following timeline was presented:

Sept 18 - First draft of the ERG, with content populated shared with the BSC by Sept. 18<sup>th</sup>

Sept 25 - The BSC will review and provide formal feedback to Correy by Sept. 25<sup>th</sup>

Oct 1 - Adjustments will be made in accordance with the BSC's feedback and final version of ERG will be made available to the public on Oct. 1<sup>st</sup>

**7. DATA ANALYSIS-** *David Klokner and Tara Johnson-Noem*

Key Performance Indicators (FY20- YTD)

David and Tara went through the Key Performance Indicators. For Fiscal Year 2020, the following outcomes were highlighted – including total numbers and percentages:

Entered Employment Rate: Adults: 80% (12/15) | DW: 94% (29/31)

Retained Employment: Adult: 95% (19/20) | DW: 88% (23/26)

Earned a Credential: Adult: 86% (18/21) | DW 90% (19/21)

**8. ACCOUNTABILITY/TRANSPARENCY – Tara Johnson-Noem**

- a. Director's report
  - Partner for Success – Equity in Workforce on August 12
  - Partner for Success in November – Emerging sectors, seeking a focus on employers' skills needs
  - Business engagement effort to increase market penetration numbers – working with Dr. Schutzman on that effort with an aim for October 16<sup>th</sup>.

Ellen mentioned it's critical to connect people coming out of recovery and/or incarceration to jobs. Tara recently attended an event at Life Learning Center featuring the KY House Majority Leadership in a community dialogue about the intersection of recovery, criminal justice and workforce development. Dr. Figueroa was there as well. Leisa mentioned 2020 legislative alignment – it will be important since 2021 is also a budget year due to the pandemic – to determine if we have any specific legislative requests. Understanding what the priorities are of the House and Senate allow us to craft language around our own asks.

- b. PY 18 State Monitoring update  
Monitoring is complete. Monitoring sent out in WIB meeting packet.
- c. PY 20 & 21 Performance Measures  
At the time of the meeting, performance measure negotiation was ongoing with the Kentucky Cabinet for Education and Workforce Development. The completed measures will be submitted at the next Business Services Committee meeting.

**9. New Business**

Dave Fleischer presented on a new item that will be included in future BSC meetings. This is meant to provide members an opportunity to discuss something not on the agenda in more detail. What's on the horizon that we aren't yet talking about? Economic recovery topics? COVID numbers out of KPI, what's in 6 months? Please record your thoughts in the interim periods between meetings so you can bring them up on the day of the meetings.

- 10. Adjourn-** Dr. Carissa Schutzman made a motion to adjourn, which was seconded by Dr. Figueroa. And with all voting in favor, the motion passed and the meeting was adjourned.

**Next meeting will take place on October 21, 2020 at 2:00PM**