



**FY21 MINUTES**

**NORTHERN KENTUCKY WORKFORCE INVESTMENT BOARD**

**Via Zoom**

**MEETING | Tuesday, July 14, 2020 | 8:30 am**

Chairperson Dana Dobbs called the meeting to order at 8:34 am.

Tara Johnson-Noem took roll call for the meeting.

<b>MEMBERS PRESENT</b>	<b>MEMBERS EXCUSED</b>	<b>GUESTS</b>
John Baines	Chris Bateman	Ellen Bates, Brighton Center
Chris Bateman	Brent Cooper	Gina Douthat, TANK
Nick Birkenhauer	Chad Day	Correy Eimer, Brighton Center
Kevin Bonhaus	Sherra Dunlap	Mindy Puckett, Brighton Center
Catrena Bowman-Thomas	Chris Fridel	Matthew Turner
Michelle Cestaric	Janet Harrah	
Dana Dobbs	Ryan Henson	
Fernando Figueroa	Jamie Johnson	
Dave Fleischer	Sybil Murphy	
Kristie Henry	Carissa Schutzman	
Rhonda Whitaker Hurtt	Robert Stafford	
Dean McKay	Shannon Starkey-Taylor	
Lisa Morris		
Francis O'Hara	<b>LOCAL ELECTED OFFICIALS</b>	<b>STAFF</b>
Jamie Parsons	Kris Knochelmann, Kenton Co.	Tara Johnson-Noem
Danita Pickett		David Klokner
Randy Poe		Liberty Kordish
Kimberly Rossetti		Melissa Patchell
Connie Schnell		Tonia Slone
Dave Schroeder		
Michelle Tyson		
Alecia Webb-Edgington		

**SELF-IDENTIFICATION OF MEMBERS**

Member who self-identified as having a potential conflict of interest with agenda topics: Alecia Webb-Edgington, Life Learning Center

**MINUTES APPROVAL**

May 12, 2020

Jamie Parsons made a motion to accept the May 12, 2020 minutes. Michelle Cestaric seconded the motion and the board voted to approve the minutes.

## **ACCOUNTABILITY/TRANSPARENCY**

### **Membership & Board Operating**

John Baines presented the 1<sup>st</sup> reading of the By-Law change, the 2<sup>nd</sup> reading and vote to amend will be during the September WIB meeting. The first change of the by-laws calls for members to be permitted to attend and vote via video presence as long as the chair can authenticate identification (D, Absences). The second change allows committees to conduct business with a majority present regardless of the number of business members present (F, Standing Committees). The third change allows non-WIB members to serve on the P/Y Committee and the Business Services Committee without a vote (F, 3). The fourth change adds the categories of 'adults, dislocated workers, veterans and people with disabilities' in addition to youth (F.3.b).

John Baines nominated and made the motion for Gina Douthat, Transit Authority of Northern Kentucky, to become a member of the local workforce board. Rhonda Whitaker Hurtt seconded the motion and the board voted and approved the nomination.

John Baines nominated and made the motion for Jarrod Tiemeier (Ironworks Local 44), Vickie Berling (Building Industry Association of NKY), and Brian Bozeman (Skanska USA Building Inc.) to become members of the local workforce board. Dave Schroeder seconded the motion and the board voted and approved the nominations.

Catrena Thomas-Bowman asked if the WIB had an Ethnicity and Inclusion statement. Dana and Tara agreed to investigate further and bring information back to the WIB.

This month's member spotlight was Catrena Thomas-Bowman, Northern Kentucky Community Action Commission. Dave Schroeder was selected for the September member spotlight.

### **Program/Youth Committee**

P/Y Committee Chair Jamie Parsons introduced the topic of training child development specialists to alleviate the gap that is predicted due to COVID-19. Tonia Slone asked the board to approve training for a Child Develop Associates degree class since this is not currently one of our high demand sectors. Michelle Cestaric made the motion. The motion was seconded by John Baines and approved by the full board.

### **Business Services Committee**

Tara Johnson-Noem reported in Carissa Schutzman's absence on the Employer Resource Guide. Correy Eimer will take the lead on this project, it is currently in the framework stage.

## **MISSION MOMENT**

Ellen Bates presented the mission moment and spotlighted Alicia Phelps. Alicia works in the medical field and has been front line staff during the pandemic.

### **Direct Service Provider and One-Stop Operator**

Ellen Bates presented the Direct Service Provider report highlighting the virtual sessions being conducted due to COVID-19. While, Correy Eimer presented the One-Stop Operator report outlining the new building in Grant County and a possible move in Carroll County.

May 12, 2020

**PROGRAMMING**

**Activity Updates**

**Director's Report**

Tara Johnson-Noem provided the Director's Report and focused on the UI services being conducted at the Convention Center. Tara also spoke of the new lease for Florence and the monitoring process.

**Key Performance Indicators (KPI)**

**Fiscal**

Liberty Kordish presented the Fiscal KPI as of May 2020.

**Programmatic**

David Klokner reported on the FY 2020 programmatic KPI.

**ADJOURNMENT** – Dana adjourned the meeting at 10:02 am.