



**FY20 MINUTES**  
**NORTHERN KENTUCKY WORKFORCE INVESTMENT BOARD**  
**Via Zoom**  
**SPECIAL MEETING | Friday, April 4, 2020 | 1:00 pm**

Chairperson Dana Dobbs called the meeting to order at 1:00 pm.

Tara Johnson Noem took roll call for the meeting.

<b>MEMBERS PRESENT</b>	<b>MEMBERS EXCUSED</b>	<b>GUESTS</b>
Andrew Aiello	Chris Bateman	Ellen Bates, Brighton Center
John Baines	Kevin Bonhaus	Correy Eimer, Brighton Center
Nick Birkenhauer	Catrena Bowman-Thomas	Melissa Sommer, Brighton Center
Michelle Cestaric	Chris Fridel	
Brent Cooper	Kristie Henry	<b>STAFF</b>
Chad Day	Jamie Johnson	Tara Johnson Noem
Dana Dobbs	Randy Poe	Jason Ashbrook
Sherra Dunlap	Robert Stafford	Katie Jo Berkshire Kirkpatrick
Fernando Figuero	Michelle Tyson	David Klokner
Dave Fleischer	Alecia Webb-Edgington	Liberty Kordish
Janet Harrah		Tonia Slone
Ryan Henson		
Dean McKay		
Sybil Murphy		
Francis O'Hara		
Jamie Parsons		
Danita Picket		
Kimberly Rossetti		
Connie Schnell		
Dave Schroeder		
Carissa Schutzman		
Shannon Starkey-Taylor		
Rhonda Whitaker Hurtt		

**SELF-IDENTIFICATION OF MEMBERS**

Member who self-identified as having a potential conflict of interest with agenda topics: Dave Fleischer, Brighton Center.

**REVIEW OF CURRENT OPERATOR AND DIRECT SERVICES PROVIDER CONTRACT**

Due to the unforeseen circumstances related to COVID-19, the Department of Workforce Investment will allow the NKWIB to extend their current One Stop Operator and Direct Service Provider contract

April 4, 2020

until June 30, 2021. The NKWIB staff recommends a six (6) month contract extension. During this period, the current RFP cycle will be revised and extended, as noted below:

- **February 27 - March 6, 2020** - Staff Compliance Review of Proposals – COMPLETED
- **April 14, 2020** - Program and Youth Committee, budget presentation
- **May 12, 2020** – NKWIB approval of FY21 budget
- **July 1, 2020** – Beginning of FY21
- **August 30, 2020** – Submittal of RFP Proposals Revised Budget
- **September 10, 2020** – ZOOM Training, Proposal Scoring Training
- **September 22, 2020** – Proposals and Results of Staff Compliance Review will be provided to the NKWIB Program & Youth Committee for review. Please read and score prior to P/Y Committee meeting. You will be able to change your score at the meeting.
- **October 13, 2020** – NKWIB Program & Youth Committee Contract/Funding Recommendation (Executive Committee – October 22)
- **November 10, 2020** – NKWIB Approval of Contract/Funding Recommendation
- **TBA** – Chief Local Elected Official (CLEO) Approval of Contract
- **January 4, 2021** – Contract Implementation

Brent Cooper made a motion to extend the current One-Stop Operator and Direct Service Provider contract and budget beginning on July 1, 2020, and lasting for six (6) months. Dave Schroeder seconded the motion, and the board approved the motion unanimously with the exception of Dave Fleischer, who abstained from the vote.

Andrew Aiello made a motion to accept the revised RFP process timeline, including the addition of an August 30, 2020, revised budget submission date. Shannon Starkey-Taylor seconded the motion, and the board approved the motion, with all present voting in favor, except Dave Fleischer, who abstained from the vote.

**ADJOURNMENT** – Dana adjourned the meeting at 1:30 pm.