



EXECUTIVE COMMITTEE | SPECIAL MEETING | REMOTE via Zoom
March 20, 2020 @ 2:00 PM

Chair Dana Dobbs called the meeting to order at 2:00 pm.

MEMBERS PRESENT	STAFF PRESENT
Andrew Aiello	Tara Johnson-Noem
John Baines	Tonia Slone
Michelle Cestaric	Jason Ashbrook
Dana Dobbs	Liberty Kordish
Jamie Parsons	Katie Jo Kirkpatrick
Carissa Schutzman	David Klokner
Michelle Tyson	
MEMBERS EXCUSED	GUESTS
None	None

SELF-IDENTIFICATION OF MEMBERS

No member self-identified as having a potential conflict of interest with agenda topics.

REVIEW OF CURRENT OPERATOR AND DIRECT SERVICES PROVIDER CONTRACT

Due to the unforeseen circumstances related to COVID-19, the Department of Workforce Investment will allow the NKWIB to extend their current One Stop Operator and Direct Service Provider contract until June 30, 2021. The NKWIB staff recommends a six (6) month contract extension. During this period, the current RFP cycle will be revised and extended, as noted below:

- **February 27 - March 6, 2020** - Staff Compliance Review of Proposals – COMPLETED
- **April 14, 2020** - Program and Youth Committee, budget presentation
- **May 12, 2020** – NKWIB approval of FY21 budget
- **July 1, 2020** – Beginning of FY21
- **August 30, 2020** – Submittal of RFP Proposals Revised Budget
- **September 10, 2020** – ZOOM Training, Proposal Scoring Training
- **September 22, 2020** – Proposals and Results of Staff Compliance Review will be provided to the NKWIB Program & Youth Committee for review. Please read and score prior to P/Y Committee meeting. You will be able to change your score at the meeting.

October 23, 2019

- **October 13, 2020** – NKWIB Program & Youth Committee Contract/Funding Recommendation (Executive Committee – October 22)
- **November 10, 2020** – NKWIB Approval of Contract/Funding Recommendation
- **TBA** – Chief Local Elected Official (CLEO) Approval of Contract
- **January 4, 2021** – Contract Implementation

Jamie Pearson made a motion to extend the current One-Stop Operator and Direct Service Provider contract and budget beginning on July 1, 2020, and lasting for six (6) months. Andrew Aiello seconded the motion, and the committee approved the motion.

Michelle Tyson made a motion to accept the revised RFP process timeline, including the addition of an August 30, 2020, revised budget submission date. Carissa Schutzman seconded the motion, and the committee approved the motion.

ADJOURNMENT – Dana adjourned the meeting at 2:25 pm.