



**FY20 MINUTES**  
**NORTHERN KENTUCKY WORKFORCE INVESTMENT BOARD**  
**Northern Kentucky Area Development District**  
**MEETING**  
**Tuesday, November 12, 2019**  
**8:30 am**

Chairperson Dana Dobbs called the meeting to order at 8:30 am

**SELF-IDENTIFICATION OF MEMBERS**

Member who self-identified as having a potential conflict of interest with agenda topics: none.

<b>MEMBERS PRESENT</b>	<b>MEMBERS EXCUSED</b>	<b>GUESTS</b>
Andrew Aiello	Chris Bateman	Ellen Bates, Brighton Center
John Baines	Nick Birkenhauer	Larry Butler, Grant Co High School CTE
Kevin Bonhaus	Catrena Bowman-Thomas	Correy, Eimer, Brighton Center
Michelle Cestaric	Brent Cooper	Adam Fargo, EKCEP
Brent Cooper	Chad Day	Leisa Mulcahy, NKY Chamber/GROW NKY
Chad Day	Sherra Dunlap	Danita Pickett, Ky Skills U
Dana Dobbs	Dave Fleischer	Nataly Ruppert, Kenton Co. Public Library
Fernando Figuero	Chris Fridel	Barbara Schaefer, Butler Foundation
Janet Harrah	Jeff Greelish	Marianne Schmidt Hurrt, PNC/GROW NKY/NKY Chamber
Ryan Henson	Kristie Henry	Melissa Sommer, Brighton Center
Jamie Johnson	Francis O'Hara	
Dean McKay	Robert Stafford	
Sybil Murphy	Michelle Tyson	
Jamie Parsons		
Randy Poe		
Kimberly Rossetti	<b>STAFF</b>	
Connie Schnell	Jason Ashbrook	
Dave Schroeder	David Klokner	
Carissa Schutzman	Katie Jo Berkshire Kirkpatrick	
Shannon Starkey-Taylor	Liberty Kordish	
Alecia Webb-Edgington	Tonia Slone	
Rhonda Whitaker	Barbara Stewart	
<b>ZOOM</b>		
None		

June 9, 2019

Approval of Minutes:

Motion was made by Dave Schroeder and seconded by Andy Aiello to approve the minutes of the July 9, 2019 regular meeting. Motion carried.

Motion was made by Michelle Cestaric and seconded by John Baines to approve the minutes of the September 25, 2019 special meeting. Motion carried.

Mission Moment

The Board saw the video of Victoria, a client of Employment Connections. Victoria successfully completed her Job Readiness class and work experience which resulted in a full-time job with St. Vincent De Paul.

Membership and Board Operating Committee: Michelle Cestaric reported on the following-

1. Michelle Cestaric made the motion to approve the nomination for Dean McKay, HR Director for Skilcraft. Dave Schroeder seconded the motion. Motion carried.
2. Michelle introduced Jamie Parsons as the Member Spotlight.
3. Michelle reviewed the Call to Action Opportunities handout requesting that those interested in helping reach out to Katie Jo.

Activity Updates:

1. Hiring of NKWIB Director – An email communication will be provided shortly to the WIB informing them of the decision.
2. Direct Service and Operator Updates – Ellen Bates and Correy Eimer reported on progress of service delivery and Career Center operations.
3. Development Activity – Katie Jo reported progress on bringing in additional resources. In particular, she stressed the importance of completing the Covington Career Center Project Phase II. \$173,000 is needed to finish this out. An email will be sent to Board members with more details and a request for participation in this effort.
4. FY21 RFP for Direct Services and Operator Function – Jason updated the Board on the process and timeline for completing the RFP. It will begin on the Program/Youth Committee agenda and needs to be completed so that the Board can consider the funding recommendation at its meeting in May which is the last one of the fiscal year. The resulting contract will start on July 1, 2020.

Key Performance Indicators

Barbara Stewart reviewed the June 30, 2019 FY19 report showing a 90% expenditure rate. This is not final as the audit is not complete. She also reported on the FY20 report as of 9/30/19. At 25% of the fiscal year, 17% of the planned expenditures have been incurred.

Update – GROW NKY- First Year in Review: Leisa Mulcahy reported on progress made over the year. This included award of an MIT Grant for data dashboard, reward of G4G Grant for community plan, development of Strategic Workforce Action Team, involvement of Talent Pipeline Management, award of K-Tech for NKY, focus on the Cincinnati Experience and Livability, aligned funding requests for 2020 legislation and developing labor market data.

June 9, 2019

Other - Andy Aiello informed the Board of the implementation of a Mobile Ticketing App that allows customers to pay for bus fare on their smartphone. It also allows purchases for the Southbank Shuttle, Metro, the Cincinnati Bell Connector and Butler Regional Transit Authority.

Adjourn – The meeting adjourned at 9:45 with a reminder that the next meeting is scheduled for January 14, 2020.