



**FY20 MINUTES**

**PROGRAM AND YOUTH COMMITTEE MEETING**

**Tuesday August 13, 2019**

**NKADD**

**22 Spiral Drive, Florence, KY 41042**

<b>MEMBERS PRESENT</b>	<b>MEMBERS EXECUSED</b>
Kevin Bonhaus	Catrena Bowman-Thomas
Chad Day	Natalie Cummins
Dana Dobbs	Ryan Henson
Kristi Henry	
Francis O’Hara	<b>Zoom</b>
Sherra Dunlap	
Dave Schroeder	<b>MEMBERS ABSENT</b>
Alecia Webb-Edgington	Chris Fridel
Dave Fleischer	
	<b>GUESTS</b>
	Jennifer Wiley - Brighton Center
<b>STAFF PRESENT</b>	Talia Frye – Brighton Center
Jason Ashbrook	Eric Owsley – Brighton Center
David Klokner	Correy Eimer – Brighton Center
Tonia Slone	Mindy Puckett – Brighton Center
Liberty Kordish	Larry Butler – Grant County HS CTC
Barb Stewart	

**Chair Dana Dobbs called the meeting to order at 8:32 am.**

**Self-Identification of Members**

Dave Fleischer member self-identified as having a potential conflict with agenda items.

June 11, 2019, 2018

Dave Schroeder motioned to approve the minutes from **June 11, 2019**. Chad Day seconded the motion. The motion carried.

### **DATA ANALYSIS**

#### FY 2019 Performance Review

Tonia Slone reported on the FY19 Performance numbers as reported by Brighton Center. All performance standards were exceeded. No official numbers are available from the state. Jason Ashbrook gave a brief update on the state of KEE-Suite (the official state data system). At this time, local areas are unable to pull official accurate reports.

#### **Motion**

No motion necessary

### **PROGRAMING**

#### Provider Update

Talia Frye presented a provider update on the status of the services being offered for the IRS layoff and City Futures (Job Plus). 135 KESC's were awarded in FY19 (highest number in the state) and the IRS update stated that 260 job placements were recorded.

Eric Owsley presented an update for the Summer Youth Gateway Cohort. Five youth are enrolled and set to gain a CLA/CLT while working at Crosset and Club Chef.

P/Y Committee reviewed the background checks used by the WIOA provider for staff. Brighton Center has a policy with the following procedures.

1. State of KY record check.
2. Central Registry Child Abuse & Neglect (CAN) record check, through the Cabinet for Health and Family Services.
3. State of Residence record check, if the employee does not reside in KY.
4. For positions that require driving, a Motor Vehicle record check.
5. If the employee has not lived in KY for the past five years, a nation-wide or FBI record check will also be conducted.
6. If applicable, a motor vehicle record check.
7. If applicable, a credit check may also be completed.

No action was taken to change this policy.

June 11, 2019, 2018

**PARTNERSHIP**

Opportunity Youth Update

Tonia Slone reported the Youth Response Team's next meeting will be August 16, 2019 at Home Builder's Association at 9:00.

**ACCOUNTABILITY/TRANSPARENCY**

KPI Performance Financial Report

Barb Stewart reported on the Key Performance Indicator Financial Report for FY19. The official FY19 yearend report will be available after the fiscal year has been officially closed out.

**OTHER**

Annual Luncheon

Barb Stewart reported that the Annual Innovation Awards and Luncheon will be on September 10, 2019 at the Gardens of Park Hills at 11:30 and encouraged everyone to attend.

Regional Plan

Barb Stewart reported that the annual plan is being compiled with Kentuckiana Works choosing to form a region with Southern Indiana. This change will be noted in the plan. Barb encouraged all committee members to attend the Special Meeting on September 25, 2019, at 8:30 at the NKADD to approve the plan.

Meeting Adjourned 9:47 am