



## **FY19 MINUTES**

### **MEMBERSHIP AND BOARD OPERATING COMMITTEE**

**NKADD, 22 Spiral Drive, Florence, KY 41042**

August 27, 2019

**2:00 PM**

Chair Michelle Cestaric called the meeting to order at 2:04 PM.

#### **MEMBERS PRESENT**

Michelle Cestaric  
John Baines  
Nick Birkenhauer

#### **ZOOM**

None

#### **MEMBERS EXECUSED**

Chris Bateman  
Dave Fleischer

#### **STAFF PRESENT**

Barbara Stewart

#### **MEMBERS ABSENT**

None

#### **SELF-IDENTIFICATION OF MEMBERS**

Member who self-identified as having a potential conflict of interest with agenda topics: none.

#### **APPROVAL OF MINUTES**

John Baines motioned to approve the minutes from June 25, 2019. Nick Birkenhauer seconded the motion. The motion carried.

#### **PARATNERSHIP**

##### **WIOA WIB Member Analysis Grid**

Michelle Cestaric reviewed membership for the required proper representation for Business, Counties, and Industry Sectors. With the nominations considered below, the membership requirements will be in compliance.

##### **Nominations**

Nick Birkenhauer made the motion for the following nominations to be taken to the full WIB for approval:

- Randy Poe to represent the N. Ky. Education Council
- Shannon Starkey-Taylor to represent Children Inc./Navigo
- Kimberly Rossetti to represent Tri-ED

John Bains Seconded the motion. Motion carried.

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**Attendance**

Michelle Cestaric reported the attendance for the Committees continues to be better. To encourage involvement, the committee reviewed the NKWIB Opportunities to get involved. In particular, the committee discussed the need to complete the Covington Career Center campaign. The need to have a “champion” from the Board to do this was identified. In terms of the Opportunities document, assuming it is an Excel document, it was suggested that as each primary action is completed, it is shown to be as such on the grid, and the sub-actions be hidden so that the history of activity is still available and new actions can be added. This will keep the size of the document more user friendly and more informative.

**MEMBERSHIP**

The Member intro at the WIB meeting will be Jamie Parsons. This will occur at the regular meeting in November as the September meeting is a “special” one.

**OTHER**

The Slate of Officers will be completed at he 9/25 Special NKWIB meeting with the nomination of Michelle Tyson for consideration as Treasurer

**ADJOURNMENT** –Michelle Cestaric adjourned the meeting at 3:10 PM