



## **FY19 MINUTES**

### **MEMBERSHIP AND BOARD OPERATING COMMITTEE**

**NKADD, 22 Spiral Drive, Florence, KY 41042**

**February 26, 2019**

**2:00 PM**

Chair Michelle Cestaric called the meeting to order at 2:11 PM.

#### **MEMBERS PRESENT**

Michelle Cestaric  
John Baines  
Dave Fleischer  
Nick Birkenhauer

#### **ZOOM**

#### **MEMBERS EXECUSED**

Chris Bateman

#### **STAFF PRESENT**

Barbara Stewart  
Dena Shea

#### **MEMBERS ABSCENT**

Chair Michelle Cestaric called the meeting to order 2:01 pm

#### **SELF-IDENTIFICATION OF MEMBERS**

Member who self-identified as having a potential conflict of interest with agenda topics: Dave Fleischer

#### **APPROVAL OF MINUTES**

Dave Fleischer motioned to approve the minutes from **December 18, 2018**. John Baines seconded the motion. The motion carried.

#### **Partnership**

##### **WIOA WIB Member Analysis Grid**

Michelle Cestaric reviewed membership for the required proper representation for Business, Counties, and Industry Sectors. Several suggestions were made for new prospective members in the Business Sector, keeping in mind percentage guidelines.

#### **Attendance**

Michelle Cestaric reported the attendance for the Committees has been better. There is still a discussion on the BSC and P/Y Committees and how to generate better attendance. The Committee Members had several suggestions:

- adding another layer to the new member orientation
- ask the chair of each committee to take an active role in new members.

February 26, 2019

Dave Fleischer suggested on the meeting reminders to let the Members know on a regular bases of action request items on the agendas and how important attendance is. Also, at the Executive Committee meetings the chair could report on the action items their committees are working on.

### **MEMBERSHIP**

The Member intro at the WIB meeting will be Nick Birkenhauer.

### **List of Opportunities**

Barbara Stewart reported on the total process of the Opportunities to help plan. John Baines and Dave Fleischer suggested changes to the Opportunity to Volunteer help list report. Barb Stewart and Katie Jo Berkshire Kirkpatrick will revise the report and have John Baines review.

### **Additional Members**

Michelle Cestarc reported - there is a nomination:

- Sybil Murphy – CVG

### **Motion**

Nick Birkenhauer moved to approve recommendation of Sybil Murphy's nomination to the full WIB. John Baines seconded the motion. The motion carried.

**ADJOURNMENT** –Michelle Cestarc adjourned the meeting at 2:47 PM

mc/ds