



**FY19 MINUTES**

**EXECUTIVE COMMITTEE**

**NKADD, 22 Spiral Drive, Florence, KY 41042**

**August 28, 2019**

Chair Dana Dobbs called the meeting to order at 3:30.

<b>MEMBERS PRESENT</b>	<b>MEMBERS EXCUSED</b>
John Baines	Jeff Greelish
Michelle Cestaric	Carissa Schutzman
Dana Dobbs	
	<b>OTHER WIB MEMBERS PRESENT</b>
	Dave Fleischer
	Michelle Tyson
<b>STAFF PRESENT</b>	
Barb Stewart	
Katie Jo Berkshire Kirkpatrick	
Jason Ashbrook	<b>GUESTS</b>
Dena Shea	
David Klokner	
Liberty Kordish	
Tonia Slone	

**SELF-IDENTIFICATION OF MEMBERS**

No member self-identified as having a potential conflict of interest with agenda topics.

**APPROVAL OF MINUTES**

Michelle Cestarik motioned to approve the minutes from June 26, 2019  
John Baines seconded the motion. The motion carried.

**K-Tech discussion**

Dave Fleischer updated the committee on the implementation of the program in Northern Kentucky. This is a 3 year sector-based project with Discretionary funds being provided by the Workforce and

Education Cabinet. The first year will involve the establishment of a program manager, curriculum development and branding, and will focus on Healthcare. Years 2 and 3 will be about implementing the program, monitoring the work, and reviewing outcomes. An intermediary company will be selected to serve as a quasi-staffing company to provide workers comp to participating students, support candidate interview process, etc. The N. Ky. Education Cooperative will serve as the fiscal agent. The committee asked what the role of the NKWIB might be. Dave said that is yet to be determined but he could see it as a collaboration with oversight to ensure the work aligns with the NKWIB's strategic plan and might supplement the local WIOA funds. The Committee also asked for clarification on the source of the funds. Regular updates to the Board will be provided.

### **Mission Moment**

The special meeting scheduled for 9/25 will not have a mission moment presented.

### **COMMITTEE STATUS REPORTS**

**Membership & Board Operating** – Michelle Cestaric reported on the following:

- Slate of Officers for FY20 – To complete the Slate of Officers, the MBO will be recommending Michelle Tyson to serve as Treasurer at the special NKWIB meeting scheduled for 9/25/19.
- The following nominations will be presented for approval at the 9/25/19 Board meeting:
  - Randy Poe, representing the N. KY. Education Council
  - Shannon Starkey-Taylor, representing Navigo/Children, Inc.
  - Kimberly Rossetti – Tri-ED

**Business Services** – Jason Ashbrook reported, as approved by the WIB at its 7/9/19 meeting, the BSC reviewed the Essential Skills curriculum developed by the N. Ky. Education Co-op on behalf of its 16-member school districts. They reviewed the alignment of this curriculum with the in-demand credential data already approved by the Board. The BSC, on behalf of the full NKWIB endorsed the curriculum. The KPI new format was reviewed with recommendations being made. When finalized, the revised format will be brought to the executive Committee.

**Program/Youth Committee** - Dana Dobbs reported on the following:

- Brighton Center staff presented updates on direct service activity. Of particular interest was the report provided by Eric Owsley on the Youth Gateway Cohort. The Youth enrolled are simultaneously experiencing direct work experience and Classroom training with Gateway in the logistics/transportation sector. Eric is also meeting with CVG leadership to establish a cohort experience there.

### **Activity Updates**

- Action will be requested on the following items at the 9/25 NKWIB special meeting:
  - Fiscal agent/subgrant recipient procurement
  - Regional Plan
  - Career Center Certificaditon

June 26, 2019

- Follow up on Conference call with CHFS Secretary Meier and Workforce Secretary Derrick Ramsey: Barb reported that she reached out again to both Secretaries. Secretary Meier responded with a referral to Doug Beard regarding SNAP 50/50 opportunities. Barb has a call scheduled with Doug on 8/30/19.
- Development Activity was reviewed by Katie Jo. A handout was provided. She indicated that a number of grant requests have been made to the State. She also indicated there are other opportunities being pursued related to opioid addiction effects on women (the Restore project) and Transitional Jobs training model which could use the data being collected under the Ky. Chamber TPM project..
- Dana and Barb reported on activity of the GROW Northern Kentucky program, discussing the work being done by Pillar 2 (p-12 education) and Pillar 3 (Adult Career training and employment). The committee also discussed the need for further definition of how the Operating entity relates and reports to the Steering Committee.
- Key Performance Indicators (KPI) Fiscal Report– Barb Stewart reported on the preliminary final fiscal report for FY19. As of June 30, 2019 (100% of the fiscal year) overall expenditures are at 89%.
- Strategic Plan. John Baines raised the issue of beginning to look at an update process to the local strategic plan. He suggested that 1) we identify what we want to accomplish and the process to do so, and 2) determine a timeline to get this accomplished. He requested that staff review the original work done with Dr. Angie Taylor and that we consider the newly released data from the Outlook 2028 report published by the Cincinnati Chamber.

**ADJOURNMENT** – Dana adjourned the meeting at 4:52 pm.