



FY20 MINUTES

PROGRAM AND YOUTH COMMITTEE MEETING

Tuesday December 12, 2019

NKADD

22 Spiral Drive, Florence, KY 41042

MEMBERS PRESENT	MEMBERS EXECUSED
Kevin Bonhaus	Catrena Bowman-Thomas
Dana Dobbs	Chad Day
Sherra Dunlap	Randy Poe
Kristi Henry	
Francis O’Hara	Zoom
Jamie Parsons	
Dave Schroeder	MEMBERS ABSENT
Shannon Starkey-Taylor	Chris Fridel
Alecia Webb-Edgington	Ryan Henson
	GUESTS
	Ellen Bates – Brighton Center
STAFF PRESENT	Sherra Dunlap – Owen Electric
Barb Stewart	Correy Eimer – Brighton Center
Tonia Slone	Talia Frye – Brighton Center
Jason Ashbrook	Tara Johnson-Noem
Liberty Kordish	Eric Owsley – Brighton Center
David Klokner	Melissa Patchell - NKADD
Katie Jo Kirkpatrick	Jennifer Wiley - Brighton Center

Chair Jamie Parsons called the meeting to order at 9:28 am.

Self-Identification of Members

No members self-identified.

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Approval of Minutes

Shannon Starkey-Taylor motioned to approve the minutes from **August 13, 2019**. Kristie Henry seconded the motion. The motion carried.

Introduction of Tara Johnson-Noem as new NKWIB Director/Associate Director of NKADD.

PROGRAMMING – Action items were moved to the top of the agenda

Request for Proposal

Tonia Slone reviewed the Request for Proposal (RFP) that will be released after Program/Youth Committee and Workforce Investment Board approval. There was some discussion to explain the process. Staff informed the committee that the timeline for completion was a placeholder and that the timeline would be updated to allow extended times for submission and review. Staff emphasized that it is a National RFP and will be posted in all relevant and required publications. RFP was available to committee members in advance for thorough review.

Dave Schroeder motioned to approve the RFP for WIB review. Kevin Bonhaus seconded the motion. The motion carried.

At this point the Chairperson returned to the original agenda

DATA ANALYSIS

FY 2019 Performance Review/Reports

Tonia Slone reported on the FY19 Performance/Partial Performance as reported by the Workforce Division of the Education Cabinet. The performance reported is not accurate when compared to numbers recorded locally. The state is aware that reporting numbers are inaccurate and are working with local areas to fix KEE-Suite (statewide reporting system) issues. Local areas are unable to pull official accurate reports. Included in handouts were a letter from the Education and Workforce Development Cabinet, Office of Employment and Training that states local areas are exempt from performance until PY 2020 or July 1, 2020.

Motion

No motion necessary

PROGRAMMING – Cont'

Provider Update

Ellen Bates presented a provider update on the status of the services being offered through the KCC, new staff in the outer counties, partnership with Navigo, and City Futures (Job Plus). A ppt presentation focused on outcomes.

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Motion

No motion necessary

PARTNERSHIP

Opportunity Youth Update

Tonia Slone reported the Youth Response Team's next meeting will be February 14, 2020 at NKADD at 9:00. The subcommittee is working to put a dashboard together.

Motion

No motion necessary

ACCOUNTABILITY/TRANSPARENCY

KPI Performance Financial Report

Liberty Kordish reported on the Key Performance Indicator Financial Report through 10/31/2019. The area received \$212,000 in additional allocation based on area formula allocations. Spending is on track at this point in the fiscal year.

Motion

No motion necessary

Monitoring Schedule

Jason Ashbrook reviewed a loose timeline for NKADD staff monitoring our subcontractor, Brighton Center, and the state monitoring staff reviewing local files. The timeframes are subject to change.

Motion

No motion necessary

OTHER

Survey – Jason Ashbrook and David Klokner reported that survey results will soon be available more readily in a Tableau dashboard hosted by the KCC website. We have the capabilities now to analyze the survey data in a more detailed and granular way to define the best ways to serve our customers.

Transitional Jobs Update

Katie Jo updated the committee on the grant she will be submitting and the policy that she will bring to the committee in February for approval.

Meeting Adjourned 10:50 am