FY19 MINUTES
MEMBERSHIP AND BOARD OPERATING COMMITTEE
NKADD, 22 Spiral Drive, Florence, KY 41042
February 26, 2019
2:00 PM

Chair Michelle Cestaric called the meeting to order at 2:11 PM.

MEMBERS PRESENT
Michelle Cestaric
John Baines
Dave Fleischer
Nick Birkenhauer
ZOOM

MEMBERS EXECUSED
Chris Bateman

STAFF PRESENT
Barbara Stewart
Dena Shea
MEMBERS ABSENT
Dena Shea

Chair Michelle Cestaric called the meeting to order 2:01 pm

SELF-IDENTIFICATION OF MEMBERS
Member who self-identified as having a potential conflict of interest with agenda topics: Dave Fleischer

APPROVAL OF MINUTES
Dave Fleischer motioned to approve the minutes from December 18, 2018. John Baines seconded the motion. The motion carried.

Partnership
WIOA WIB Member Analysis Grid
Michelle Cestaric reviewed membership for the required proper representation for Business, Counties, and Industry Sectors. Several suggestions were made for new prospective members in the Business Sector, keeping in mind percentage guidelines.

Attendance
Michelle Cestaric reported the attendance for the Committees has been better. There is still a discussion on the BSC and P/Y Committees and how to generate better attendance. The Committee Members had several suggestions:

• adding another layer to the new member orientation
• ask the chair of each committee to take an active role in new members.
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Dave Fleischer suggested on the meeting reminders to let the Members know on a regular bases of action request items on the agendas and how important attendance is. Also, at the Executive Committee meetings the chair could report on the action items their committees are working on.

**MEMBERSHIP**
The Member intro at the WIB meeting will be Nick Birkenhauer.

**List of Opportunities**
Barbara Stewart reported on the total process of the Opportunities to help plan. John Baines and Dave Fleischer suggested changes to the Opportunity to Volunteer help list report. Barb Stewart and Katie Jo Berkshire Kirkpatrick will revise the report and have John Baines review.

**Additional Members**
Michelle Cestaric reported - there is a nomination:
- Sybil Murphy – CVG

**Motion**
Nick Birkenhauer moved to approve recommendation of Sybil Murphy’s nomination to the full WIB. John Baines seconded the motion. The motion carried.

**ADJOURNMENT** –Michelle Cestaric adjourned the meeting at 2:47 PM

mc/ds