Chair Michelle Cestaric called the meeting to order at 2:00 pm.

MEMBERS PRESENT
Michelle Cestaric
Dave Fleischer
Excused
Chris Bateman

STAFF PRESENT
Barbara Stewart
Dena Shea
GUESTS
John Baines

Self-Identification of Members
No member self-identified as having a potential conflict with agenda items.

APPROVAL OF MINUTES
By consensus the Minutes from October 23, 2018 were approved.

Partnership
WIOA WIB Member Analysis Grid
Michelle Cestaric, Dave Fleischer, and Barbara Stewart reviewed membership for the required proper representation for Business, Counties, and Industry Sectors. Several suggestions were made for new prospective members, keeping in mind the percentage guidelines for Education and Training, Government and Economic Development, Workforce Representatives, and Business Representatives.

Attendance
Michelle Cestaric reported – on the overall attendance of the Committees and challenges for reaching a quorum. Business Services Committee has been working on a survey to distribute to the BSC Members to see what changes could be made for better attendance. Barb Stewart suggested the Apprenticeship Programs would be a great way to give the Business Services Committee a task to focus on and this could possibly bring Committee Members back to meetings. There was a discussion on the new Zoom technologies and how it could possibly help with meeting quorums. It was decided to keep track of Zoom attendance.

MEMBERSHIP
The Member intro at the WIB meeting will be Janet Harrah.
List of Opportunities
Barbara Stewart reported the WIB members who signed up for the Opportunities List to help have been doing a great job.

- Job Fair – Kristie Henry
- Discover KCC – Alecia Web-Edgington
- Employer Survey – Janet Harrah
- Employer Feedback Process – Andy Aiello
- WIB Member Survey – Dana Dobbs, Janet Harrah
- Promotional Materials – Kevin Bonhaus

Additional Members
Barbara Stewart reported - there are three nominations to take to the full WIB:

- Francis O’Hara – Kenton County Schools
- John Baines – ALTIX Consulting
- Nick Birkenhauer – DBL Law (approved by Executive Committee on 8/22/18 to take to the full WIB on November 13, 2018)

ADJOURNMENT – Michelle Cestaric adjourned the meeting at 3:02 PM

mc/ds