



## **FY18 MINUTES**

### **NORTHERN KENTUCKY WORKFORCE INVESTMENT BOARD**

**Northern Kentucky Area Development District**

**Radisson Hotel, Covington, KY**

**Tuesday, September 12, 2017**

**12:45 PM**

**Chairperson Andrew Aiello** called the meeting to order at 12:40.

#### **SELF-IDENTIFICATION OF MEMEBRS**

Dave Fleischer Self-Identified has having a potential conflict of interest with agenda topics.

#### **MEMBERS PRESENT**

Andrew Aiello  
Michelle Cestaric  
Natalie Cummins  
Dave Fleischer  
Kristie Henry  
Janet Harrah  
Ryan Henson  
Connie Schnell  
Polly Lusk Page  
Carissa Schutzman  
Laura Scroggins  
Robert Stafford  
Michelle Tyson  
Rhonda Whitaker  
Wade Williams  
Joe Williams

#### **MEMBERS EXCUSED**

John Baines  
Kevin Bonhaus  
Chris Bateman  
Chris Fridel  
Denise Govan  
Jackie Coleman  
Jeff Greelish  
Stacey Miller  
Vera Hall  
Florence Tandy  
John Baines

#### **Absent**

Chad Day  
Timothy Donoghue

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**Staff**

Jason Ashbrook  
Doug Beard  
Katie Jo Berkshire Kirkpatrick  
Ann McGlone  
Tonia Slone  
Barbara Stewart  
Dena Shea

**Guest**

Jeff Williams  
Wonda Winkler

**APPROVAL OF MINUTES**

Polly Lusk Page motioned to approve the **July 11, 2017 minutes**. Dana Dobbs seconded the motion. Motion carried.

**ACCOUNTABILITY/TRANSPARENCY and DATA ANALYSIS**

**FINANCE REPORT**

Barbara Stewart reported the Financial KPI. The full Fiscal Year 17 will not be final until October. Expenditures are approximately 70% for the year.

**KEY PERFORMANCE INDICATORS**

Jason Ashbrook reported on FY17 highlighting the accomplishments of the Kentucky Career Center also including the challenges throughout the year such as RFP Procurement and the State Reorganization processes. He also reported on hiring services being provided to Amazon, DHL, FedEx, Johnson Controls, and Kroger. Business Services staff are working closely with these companies to meet their needs. The rapid response team is working with Toyota, IRS, and Itron.

Doug Beard presented a new one-page Key Performance Indicator which is easier to compare to the previous year. The employer contacts are now the focal point. The graphics are now in color by sector per request.

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## **COMMITTEE STATUS REPORT**

Membership and Board Operating:

Michell Cestaric presented five new nominations.

Fernando Figueroa, Gateway Community & Technical College

Dave Schroeder, Kenton County Library Board

Carissa Schutzman, Thomas More

Ken Shotts, Groupon

Brent Cooper, N. Ky. Chamber

**Motion** Michelle Cestaric moved to accept the nominations. Seconded by Natalie Cummins, motion carried.

### **Requests/Updates**

Andrew Aiello provided information on difficulties regarding the Outreach Committee It is experiencing low interest from Board members and therefore is having ongoing challenges with quorum attendance. Therefore, it was recommended that the Outreach Committee be eliminated with the function shifting to staff, and with shifting oversight responsibility to the Executive Committee.

#### **Motion**

Michelle Cestaric moved to accept the recommendation. Seconded by Connie Schnell, motion carried.

Michelle Cestaric reported on changes that need to be made to the Bylaws.

Ability to attend electronically

Changes to Outreach Committee

This was the first reading. The WIB will vote on Bylaw changes at the November 14, 2017 meeting.

Wonda Winkler from the Brighton Center, Inc. reported on their hiring progress. Correy Eimer is the new One Stop Operator and Talia Frye is the Workforce Development Director for the Brighton Center. They have filled seven out of ten positions.

### **Program/Youth Committee**

Tonia Slone reported on the Opportunity Youth Program who are youth ages 16-24 that are not connected to work or school, or are at imminent risk of being disconnected. There has been an ad hoc committee established to give guidance to the program. Polly Lusk Page will chair the ad hoc Committee.

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**TABLED**

**Programmatic Updates:**

- A. Operator/Direct Services Provider report
- B. Career Center system updates - Jason Ashbrook

**ADJOURNMENT** -Andrew Aiello adjourn the meeting at 1:40 PM.

aa/ds